



Exhibitor Agreement

The 26th Annual Family Café
June 14-16, 2024
The Hyatt Regency Orlando
9801 International Drive
Orlando, Florida



This form can also be completed online by visiting <https://www.surveymonkey.com/r/26thAFCExhib>

Thank you for choosing to purchase display space in the Exhibit Hall at The 26th Annual Family Café! Please note the following:

- Each exhibit space at The 26th Annual Family Café will include one 10' x 10' area furnished with one skirted table, two chairs, and pipe and drape.
- The cost per exhibit space is \$2,500 for the duration of the event. Payments received before February 14, 2024, will receive a \$50 discount.
- Each \$2,500 exhibit space entitles you to two free professional conference registrations. Each additional member of your group must pay a \$250 professional registration fee. This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.
- Fire safety regulations require vendors displaying vehicles to purchase two booth spaces for each individual vehicle.
- Completion of this Exhibitor Agreement indicates a contractual relationship between your organization and The Family Café.
- All booth assignments are subject to change at the discretion of The Family Café.
- Exhibitors may not assign, share, or sublet their booth space without approval of The Family Café.

Move-in

Thursday June 13, 5:00 p.m. to 9:00 p.m.
Friday, June 14, 8:00 a.m. to 10:00 a.m.

Exhibit Hall Hours

Friday, June 14, 10:00 a.m. to 6:00 p.m.
Saturday, June 15, 8:00 a.m. to 5:00 p.m.
Sunday, June 16, 8:00 a.m. to 1:00 p.m.

Please provide the following information.

Organization: _____
Product or Service being marketed: _____
Number of Spaces Required (display vehicles require 2 spaces): _____
Will you be displaying a vehicle (circle one): YES / NO If yes, how many? _____
Contact Person: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Email: _____
Website: _____

Please list the names of Organizational Representatives that will attend the conference as they should appear on their name badges. For substitutions and additions, please contact us at info@familycafe.net. **Please remember that a \$250 professional registration fee will be charged for each representative after the first two.** (Individuals with disabilities and their family members are exempt.)

Name 1: _____
Phone: _____
Email: _____

Name 2: _____
Phone: _____
Email: _____

Name 3: _____
Phone: _____
Email: _____

Name 4: _____
Phone: _____
Email: _____

Cancellation Policy

Refunds will be issued for any cancellation received in writing prior to May 1, 2024. There will be a \$200 processing fee for all exhibitor cancellations. No refunds will be issued for cancellations after May 1, 2024.

Hotel Information

The Hyatt Regency is located at 9801 International Drive, Orlando, FL 32819. The hotel can be reached at 407-284-1234. Exhibitors are asked to arrange their own transportation and accommodation. The hotel does not provide equipment or vehicles for exhibitor move-in.

Please complete this form and return it to

**The Family Café
PO Box 15649
Tallahassee, FL 32317**

The Family Café will provide an invoice for electronic payment at the email you provided.

*You can also make payment by enclosing a **check** payable to
The Family Café, Inc, Federal Tax ID 59-3611485*

Credit Card payment can also be made by phone by calling The Family Café at (850) 224-4670

*All Exhibitor Agreements must be received by **Friday, May 24, 2024***

*To receive a **\$50 discount**, make payment before **Wednesday, February 14, 2024***

***For additional information about sponsorship opportunities,
contact The Family Cafe at (850) 224-4670 or info@familycafe.net***