



## Employment Expo Exhibitor Agreement

The 25th Anniversary Family Café  
June 9-11, 2023  
The Hyatt Regency Orlando  
9801 International Drive  
Orlando, Florida



This form may also be completed online at <https://www.surveymonkey.com/r/25thAFCEEEA>

Thank you for choosing to participate in the Exhibit Hall at The 25th Anniversary Family Café. Please note the following:

- Each exhibit space at The 25th Anniversary Family Café will include one 10' x 10' area furnished with one skirted table and two chairs.
- **Businesses participating in the Employment Expo are FREE from 10 am – 6 pm on Friday, June 9<sup>th</sup>.** For those wishing to participate for the whole weekend, the cost per space is \$1250 for the duration of the conference.
- The \$1,250 payment entitles you to two free professional conference registrations. Each additional member of your group must pay a \$250 professional registration fee. This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.
- Fire safety regulations require vendors displaying vehicles to purchase two booth spaces for each individual vehicle.
- All booth assignments are made at the discretion of The Family Cafe.
- Completion of this Exhibitor Agreement indicates a contractual relationship between your organization and The Family Café.
- Exhibitors may not assign, share or sublet their booth space without approval of The Family Café.

### Move-in

Thursday June 8, 6:00 p.m. to 9:00 p.m.  
Friday, June 9, 8:00 a.m. to 10:00 a.m.

### Exhibit Hall Hours

Friday, June 9, 10:00 a.m. to 6:00 p.m.  
Saturday, June 10, 8:00 a.m. to 5:00 p.m.  
Sunday, June 11, 8:00 a.m. to 1:00 p.m.

*Please provide the following information.*

Organization: \_\_\_\_\_

Product or Service being marketed: \_\_\_\_\_

Number of Spaces Required (display vehicles require 2 spaces): \_\_\_\_\_

Take-Away Table only: \_\_\_\_\_

Does your display require electricity? (circle one): YES / NO      If yes, how many outlets: \_\_\_\_\_

Will you be displaying a vehicle ? (circle one): YES / NO      If yes, how many: \_\_\_\_\_

Will your organization be participating for the whole weekend? (circle one) YES / NO

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Please list the names of Organization Representatives that will attend the conference as they should appear on their name badges. Each Representative should also complete the event registration available at [www.familycafe.net](http://www.familycafe.net). For substitutions and additions, please contact us at [info@familycafe.net](mailto:info@familycafe.net). **Please remember that a \$250 professional registration fee will be charged for each representative after the first two.** (Individuals with disabilities and their family members are exempt.)

Name 1: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name 2: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name 3: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Name 4: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

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### Take-Away Table

The Family Café offers an opportunity for organizations to distribute printed material at an unmanned table in the Exhibit Hall. For a cost of only \$500 per 5000 pieces, your organization can place printed information on the Take-Away Table in our highly trafficked exhibit area. Simply complete this form and send it, with payment, to The Family Café. You will be informed of shipping arrangements prior to the event.

### Cancellation Policy

Refunds will be issued for any cancellation received in writing prior to June 1, 2023. There will be a \$100 processing fee for all cancellations. No refunds will be issued for cancellations after June 1, 2023.

### Hotel Information

The Hyatt Regency is located at 9801 International Drive Orlando, FL 32819. The hotel can be reached at 800-233-1234. Exhibitors are asked to arrange their own transportation and accommodation.

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*Please complete this form and return it with payment to*

**The Family Café,  
820 East Park Avenue Suite F-100  
Tallahassee, FL 32301**

*Checks should be made to **The Family Café, Inc, Federal Tax ID 59-3611485.**  
Payment can also be made by **Visa, Master Card, Discover or American Express** by calling The Family Cafe at 850/224-4670.*

*All Exhibitor Agreements must be received by **May 19, 2023.***

*To receive a **\$50 discount**, make payment before **February 14, 2023.***

*For additional information about sponsorship opportunities, please contact The Family Cafe at **850/224-4670** or e-mail **info@familycafe.net.***