



Exhibitor Agreement
The 22nd Annual Family Café
June 5-7, 2020
The Hyatt Regency Orlando
9801 International Drive
Orlando, Florida

Thank you for choosing to purchase display space in the Exhibit Hall at The 22nd Annual Family Café. Please note the following:

- Each exhibit space at The 22nd Annual Family Café will include one 10' x 10' area furnished with one skirted table and two chairs.
- Fire safety regulations require vendors displaying vehicles to purchase two booth spaces for each individual vehicle.
- The cost per exhibit space is \$2,000 for the duration of the conference. Payments received before February 14, 2020 will be subject to a \$50 discount.
- Each \$2,000 exhibit space entitles you to two free professional conference registrations. Each additional member of your group must pay a \$200 professional registration fee. This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.
- Completion of this Exhibitor Agreement indicates a contractual relationship between your organization and The Family Café.
- All booth assignments are subject to change at the discretion of The Family Café.
- Exhibitors may not assign, share or sublet their booth space without approval of The Family Café.

Move-in

Thursday June 4, 5:00 p.m. to 9:00 p.m.

Friday, June 5, 8:00 a.m. to 10:00 a.m.

Exhibit Hall Hours

Friday, June 5, 10:00 a.m. to 6:00 p.m.

Saturday, June 6, 8:00 a.m. to 5:00 p.m.

Sunday, June 7, 8:00 a.m. to 1:00 p.m.

Please provide the following information.

Organization: _____

Product or Service being marketed: _____

Number of Spaces Required (display vehicles require 2 spaces): _____

Will you be displaying a vehicle (circle one): YES / NO If yes, how many: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ E-mail: _____ Website: _____

Please list the names of Organization Representatives that will attend the conference as they should appear on their name badges. Each Representative should also complete the event registration available at www.familycafe.net/the-annual-family-cafe. For substitutions and additions, please contact Sarah Uptagrafft at suptagrafft@familycafe.net. **Please remember that a \$200 professional registration fee will be charged for each representative after the first two.**

Name 1: _____

Phone: _____

Email: _____

Name 2: _____

Phone: _____

Email: _____

Name 3: _____

Phone: _____

Email: _____

Name 4: _____

Phone: _____

Email: _____

Cancellation Policy

Refunds will be issued for any cancellation received in writing prior to May 1, 2020. There will be a \$200 processing fee for all exhibitor cancellations. No refunds will be issued for cancellations after May 1, 2020.

Hotel Information

The Hyatt Regency is located at 9801 International Drive Orlando, FL 32819. The hotel can be reached at 800-233-1234. Exhibitors are asked to arrange their own transportation and accommodation. The hotel does not provide equipment or vehicles for exhibitor move-in.

Please complete this form and return it with payment to

The Family Café
820 East Park Avenue Suite F-100
Tallahassee, FL 32301

*Checks should be made to **The Family Café, Inc, Federal Tax ID 59-3611485.**
Payment can also be made by **Visa, Master Card, Discover or American Express**
by calling **The Family Cafe** at (850) 224-4670.*

To pay online, please visit: <https://www.paypal.me/TheFamilyCafe>

*All Exhibitor Agreements must be received by **Friday, May 15, 2020.***

*To receive a **\$50 discount**, make payment before **Friday, February 14, 2020.***

***For additional information about sponsorship opportunities,**
please contact **The Family Cafe** at (850) 224-4670 or e-mail info@familycafe.net.*