



Exhibitor Agreement
The 21st Annual FamilyCafé
June 7-9, 2019
The Hyatt Regency Orlando
9801 International Drive
Orlando, Florida

Thank you for choosing to purchase display space in the Exhibit Hall at The 21st Annual Family Café. Please note the following:

- Each exhibit space at The 21st Annual Family Café will include one 10' x 10' area furnished with one skirted table and two chairs.
- The cost per space is \$2,000 for the duration of the conference. Payments received before February 14, 2019 will be subject to a \$50 discount.
- The \$2,000 payment entitles you to two free professional conference registrations. Each additional member of your group must pay a \$200 professional registration fee. This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.
- Fire safety regulations require vendors displaying vehicles to purchase two booth spaces for each individual vehicle.
- Booth locations are assigned in the order in which payment is made; all booth assignments are subject to the discretion of The Family Café.
- Completion of this Exhibitor Agreement indicates a contractual relationship between your organization and The Family Café.
- Exhibitors may not assign, share or sublet their booth space without approval of The Family Café.

Move-in

Thursday June 6, 6:00 p.m. to 9:00 p.m.

Friday, June 7, 8:00 a.m. to 10:00 a.m.

Exhibit Hall Hours

Friday, June 7, 10:00 a.m. to 6:00 p.m.

Saturday, June 8, 8:00 a.m. to 5:00 p.m.

Sunday, June 9, 8:00 a.m. to 1:00 p.m.

Please provide the following information.

Organization: _____

Product or Service being marketed: _____

Number of Spaces Required (display vehicles require 2 spaces): _____

Take-Away Table only: _____

Does your display require electricity (circle one): YES / NO If yes, how many outlets: _____

Will you be displaying a vehicle (circle one): YES / NO If yes, how many: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ E-mail: _____ Website: _____

Please list the names of Organization Representatives that will attend the conference as they should appear on their name badges. Please remember that a \$200 professional registration fee will be charged for each representative after the first one. (This fee applies to all members of your group, regardless of level or nature of participation in the event. Individuals with disabilities and their family members are exempt.)

Name 1: _____

Phone: _____

Email: _____

Name 2: _____

Phone: _____

Email: _____

Name 3: _____

Phone: _____

Email: _____

Name 4: _____

Phone: _____

Email: _____

Take-Away Table

The Family Café offers an opportunity for organizations to distribute printed material at an unmanned table in the Exhibit Hall. For a cost of only \$800 per 8000 pieces, your organization can place printed information on the Take-Away Table in our highly trafficked exhibit area. Simply complete this form and send it, with payment, to The Family Café. You will be informed of shipping arrangements prior to the event.

Cancellation Policy

Refunds will be issued for any cancellation received in writing prior to May 3, 2019. There will be a \$200 processing fee for all cancellations. No refunds will be issued for cancellations after May 3, 2019.

Hotel Information

The Hyatt Regency is located at 9801 International Drive Orlando, FL 32819. The hotel can be reached at 800-233-1234. Exhibitors are asked to arrange their own transportation and accommodation.

Please complete this form and return it with payment to

**The Family Café,
820 East Park Avenue Suite F-100 Tallahassee,
FL 32301**

*Checks should be made to **The Family Café, Inc, Federal Tax ID 59-3611485.***

*Payment can also be made by **Visa, Master Card, Discover or American Express** by calling The Family Cafe at 850/224-4670.*

To pay online go to: <https://www.paypal.me/TheFamilyCafe>

*All Exhibitor Agreements must be received by **Friday, May 19, 2019.** To*

*receive a **\$50 discount**, make payment before **February 14, 2019.***

*For additional information about sponsorship opportunities, please contact The Family Cafe at **850/224-4670** or e-mail info@familycafe.net.*